

MEMORANDUM OF UNDERSTANDING

Entered into by and between



UNIVERSITY OF NAMIBIA

Herein duly represented by **Professor Lazarus Hangula**, in his capacity as Vice Chancellor of UNAM duly authorised thereto

(hereinafter referred to as “**UNAM**”)

and



ANKARA UNIVERSITY, TURKEY

Herein represented by Prof. Dr. Erkan İbiş duly authorized thereto in his capacity as Rector duly authorized thereto

(hereinafter referred to as “**ANKARA**”)

(hereinafter referred to as the “Parties”)

PREAMBLE

And Whereas UNAM is a University established by section 2 of the *University of Namibia Act*, 1992, (Act No. 18 of 1992) to provide higher education, to undertake research, to advance and disseminate knowledge, to provide extension services and to encourage the growth and nurturing of cultural expression within the context of the Namibian society.

Whereas Ankara University is an institution that has identified and integrated the history and mission of the Republic of Turkey with its nation. Ankara University provides education through associate (two-year) degree programs, and undergraduate (bachelor degree) programs through its 17 faculties, 11 vocational schools, 1 college and a state conservatory. Graduate level education is also provided by ANKARA.

And whereas the Parties, recognize the value of cooperation in education, training, research and development in national capacity building. The Parties are interested furthering and/or fostering co-operation in various areas of mutual interest.

Now therefore based on the desire to strengthen the relationship between the Parties, UNAM and ANKARA have specifically agreed as follows:

a. AGREEMENT ON ACADEMIC COOPERATION BETWEEN UNIVERSITY OF NAMIBIA, AND ANKARA UNIVERSITY, TURKEY

To develop exchanges of personnel, teaching and research cooperation, University of Namibia and Ankara University agree to the following framework of cooperation:

1. Both Parties agree to develop educational and scientific exchanges and cooperation on a reciprocal basis for the benefit of two universities.
2. Both universities will actively seek to encourage and implement exchanges in the following categories:
 - (a) Exchange of faculty members and research staff
 - (b) Exchange of students
 - (c) Cooperative research programs, lectures, symposia
 - (d) Exchange of academic publications, information and materials
 - (e) Other matters of mutual interest to the universities
3. Expenses associated with these activities will be dealt with according to agreed principles between the two universities. Details regarding responsibilities for the expenses shall be negotiated between the two Parties and will be acted upon as each case arises.

4. On implementing exchanges based on this agreement, both universities should consult in advance designating a representative on each side.
5. This agreement is in effect from the date of signing and will run for a period of five (5) years. It will be renewed for the same period unless either university gives notification to the contrary no later than six months before the termination of this agreement. In case of termination at any time, the programs or the activities that have already been approved by both Parties by the date of the written notice shall be allowed to be completed under the conditions of the protocol.

b. AGREEMENT ON STUDENT EXCHANGE BETWEEN UNIVERSITY OF NAMIBIA AND ANKARA UNIVERSITY, TURKEY

The Agreement on Academic Exchange between UNAM and ANKARA, as it relates to the exchange of undergraduate students and postgraduate students shall be implemented in the following way.

Article 1. Number of Participating Students

1. Each year, the institutions anticipate that the equivalent of two full time exchange students from UNAM and the equivalent of two full time exchange students from ANKARA may be exchanged. While allowances can be made for small imbalances in the number of students exchanged within a given semester or year, parity in the total number over the length of the First Appendix and the Student Exchange Program is required.
2. In order to balance parity in the total number of students exchanged, five (5) students participating in a short-term student exchange program {of less than three (3) months}

shall be considered equivalent to one full time exchange student on exchange for one academic year.

Article 2. Field of Study

1. The field of study for each student participating in the exchange must be such that the host institution can appoint a qualified supervisor or provide an appropriate course of study.
2. Each institution agrees to provide documentation of course work completed by participating students at the host institution upon request by their home institution.

Article 3. Degree and Language Ability

1. Participating students shall continue as candidates for degrees at their home institution and will not be candidates for degrees at the host institution.
2. Participating students must have completed at least one year of tertiary study at the home institution before commencing at the host institution.
3. The home institution will screen its applicants for an exchange program, to ensure that they are of sound academic standing and appropriately prepared for the targeted program.
4. Participating students shall possess the minimum language proficiency, as determined by the host institution, in order to gain admission to the host institution. The host institution has the right to refuse a particular applicant.

Article 4. Expenses

1. UNAM and the ANKARA shall not collect application,

matriculation, or tuition fees from visiting students participating under the terms of the agreement.

2. Travel expenses, cost of living and other necessary expenses incurred by the participating students shall be the responsibility of the students or their sponsors. Participating students may apply to Namibian/international agencies or to Turkish agencies for fellowships and scholarships.
3. Participating students must carry medical and personal insurance as instructed by the host institution at the student's expense.

Article 5. Period of Enrolment and Recognition of Credit

1. An exchange program may not occupy more than one year at the host institution for a particular student.
2. During the term, semester or year that a student is absent from the home institution and undertaking study at the host institution, the student must be enrolled in the equivalent of a standard full-time load at the host institution. This situation is independent of the number of courses or other form of study being taken at the host institution.
3. Credits earned by students at the host university shall be recognized by the home university. It may not count in excess of one year of standard full-time credit to the student's degree program at the home institution.

Article 6. Miscellaneous

1. The host institution will make every reasonable effort to ensure that the participating students are given assistance in finding adequate housing.
2. Each institution will deal with unexpected issues through open communication.

Article 7. Duration

1. This agreement is in effect from the date of signature for a period of five (5) years and will be renewed for the same period

unless either university gives notification to the contrary no later than six months before the termination of this agreement. In case of termination at any time, the programs or the activities that have already been approved by both parties by the date of the written notice shall be allowed to complete under the conditions of the protocol.

c. AGREEMENT ON STAFF MOBILITY BETWEEN UNIVERSITY OF NAMIBIA AND ANKARA UNIVERSITY, TURKEY

The agreement on Academic Exchange between UNAM and ANKARA, Turkey, as it relates to the exchange of Academic and Research staff shall be implemented in the following way.

Article 1. Number of Participating Staff

1. Each year the institutions anticipate that the equivalent of one academic and one research staff member from UNAM and the equivalent of two academic and research staff members from ANKARA may be exchanged. Allowances can be made for imbalances in the number of staff exchanged within a given semester or year, parity in the total number over the length of the Second Appendix and the Staff Exchange Program is required.
2. In order to balance parity in the total number of staff exchanged, two (2) staff members participating in a short-term staff exchange program {of less than three (3) months} shall be considered equivalent to one full time exchange staff member on exchange for one academic year.

Article 2. Field of Staff Exchange

1. The field of academic or research participation in the exchange must be such that the host institution can

appoint an appropriate counterpart to see through the teaching or research in the designated department.

2. Each institution agrees to provide documentation of work completed by participating staff member at the host institution upon request by their home institution.

Article 3. Language Ability and staff suitability

1. Participating staff members shall continue as employees of their home institution and will not be staff members of the host institution.
2. Participating staff members must be appointed by the home institution in areas of their academic and research competencies and recommended to the host institution for collaborative academic work and research.
3. Participating staff members shall possess the minimum language proficiency, as determined by the host institution, in order to facilitate academic and research work at the host institution. The host institution has the right to refuse a particular applicant.
4. The host institution shall create and facilitate conditions for mentorship of staff from either institution to uphold relevant and high standard of academic and research work.

Article 4. Period of Exchange

1. An exchange program may not occupy more than one year at the host institution for a particular staff member. However, each case will be considered on merit or needs basis.
2. Periodic and final reports will be presented to the host and home institutions on agreed dates by both parties.
3. During the exchange period the visiting academic or research staff shall report to the host institution Head of Department through the counterpart staff from the host institution.

Article 5. Miscellaneous

1. The host institution will make every reasonable effort to ensure that the participating staff are given assistance in finding adequate housing.
2. Each institution will deal with unexpected issues through open communication.
3. Each institution will provide the necessary support for the visiting staff to achieve the expected goals.

Article 6. Duration

2. This agreement is in effect from the date of signature for a period of five years and will be renewed for the same period unless either university gives notification to the contrary no later than six months before the termination of this agreement. In case of termination at any time, the programs or the activities that have already been approved by both parties by the date of the written notice shall be allowed completion under the conditions of the protocol.

TESTMONIAL:

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto by their respective institution have signed this Memorandum of Understanding in duplicate in the English language.


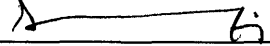
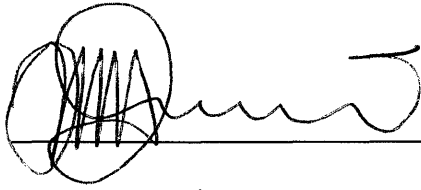
SIGNED AT Windhoek ON THIS 15 DAY OF June 2018

FOR AND ON BEHALF OF THE UNIVERISTY OF NAMIBIA

Prof Lazarus Hangula

Vice Chancellor

AS WITNESSES:

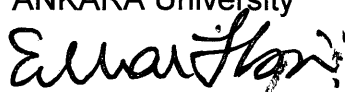
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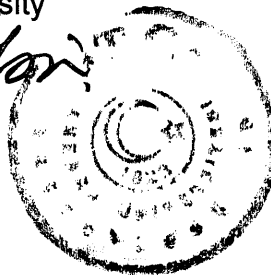
SIGNED AT Ankara ON THIS 25th DAY OF June 2018

FOR AND ON BEHALF OF ANKARA University

Prof. Dr. Erkan İbiş

Rector





AS WITNESSES:

1. _____
2. _____